



*Providing Natural
Resource Leadership*

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Board Meeting Minutes

**YAMHILL SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING
Wednesday October 8, 2008 15580 NW Orchard View Rd. McMinnville, OR**

Directors	Present
Glen Grauer	<input checked="" type="checkbox"/>
Jim LeTourneux	<input type="checkbox"/>
Barbara Boyer	<input checked="" type="checkbox"/>
Sam Sweeney	<input checked="" type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>
Jesse Lange	<input type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>

Associate Directors	Present
Alton Cronk	<input type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>
Stan Christensen	<input checked="" type="checkbox"/>
Patricia Farrell	<input type="checkbox"/>
Lucien Gunderman	<input type="checkbox"/>
Hank Wyman	<input type="checkbox"/>
	<input type="checkbox"/>

SWCD/Other	Present
Tim Stieber	<input checked="" type="checkbox"/>
Josephine Reid	<input checked="" type="checkbox"/>
Jean Reiher	<input type="checkbox"/>
Chad Cherefko	<input checked="" type="checkbox"/>
Irma Koyama	<input checked="" type="checkbox"/>
Craig Markham	<input checked="" type="checkbox"/>
Bruce Prengruber	<input checked="" type="checkbox"/>
Glen's Wife	<input checked="" type="checkbox"/>

1) CALL TO ORDER: Barbara Boyer Called the Meeting to order at 7:34 am

2) Minutes Approval

Vote Record - Minutes Acceptance September 2008					
	Yes/Aye	No/Nay	Motion	Seconded	
Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Comments:

3) Treasurer's Report

Vote Record – Treasurer's Report Acceptance of September 2008					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

4) Correspondence

Comments:

Tim passes around various articles received in the office for the board to view. Including OACD President Elect Charles Boyer information. Vote by the board recorded below for Charles Boyer to be next OACD president.

Vote Record – OACD President Elect Charles Boyer					
		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

5) Old Business

Comments: Tim let the board know that our Audit has been completed and some issues were raised by the auditor regarding Expense reports. The auditors suggested that we needed a policy on expense reports. Barbara suggested that we set a due date such as the board meeting following the end of the quarter. Tim stated that he will write up a new policy for the board to vote on at the next board meeting.

6) New Business

Comments:

Tim handed out an update on Major Activities that he has been working on and gave a brief review of each one to the board. He also passed around his quarterly report on currently funded projects and briefly reviewed it with the board.

7) District Management- Tim

Comments:

Park Lease – Tim explained that any comments on the park lease are welcomed, however, if there isn't any the board will need to vote to approve the lease agreement. Sam asked about the Ag Theme as to whether or not that is still going to be implemented. Tim stated that the reason for the lease was because we didn't want to sell the land and potentially have it developed so it was identified that a park was needed and that is how this lease contract came about. Tim also stated that allocation of the \$200 k from the park lease would need to be decided on as soon as the annexation is approved. The annexation is on the November Ballot. The board voted to table the allocation until the next board meeting see vote below regarding acceptance of park lease as written.

Vote Record – Park Lease Vote					
		Yes/Aye	No/Nay	Motion	Seconded
<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input checked="" type="checkbox"/> Tabled	Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Employee Policy Change: Tim explained attachment 7A-3 to the board. Tim stated that some issues arose regarding timesheets not being turned in timely. He said that due to the fact that we as an employer are required to pay an employee regardless of whether they turn in a timesheet the district needs to vote on a policy allowing disciplinary action for when these situations arise. Tim explained that he would like to charge a \$100 fee to the fund paying the employee. After 3 times not turning in the timesheet it would be grounds for dismissal. The board voted to table a vote on the policy until the next meeting and ask that regarding Fee wording should state “organization Fund” instead of just “FUND”.

Vote Record – Employee Timesheet Policy Revision					
		Yes/Aye	No/Nay	Motion	Seconded
<input type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input checked="" type="checkbox"/> Tabled	Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Tim also passed around the Easement reviews he conducted for Hutchison, Gunderman and Friedman properties and briefly reviewed them with the board.

8) Education and Outreach- Barbara

Comments:

Barbara passed around McMinnville Ed Foundations new brochure with Miller Woods information in it. Tim stated that Miller Woods held a 4 days of outdoor school events this past month. He also announced that YBC is holding a Well and Septic workshop on Oct 16th in Amity. Tim passed around the RSVP list for the upcoming Annual Meeting Dinner. He asked for the directors to add there names to the list if they are coming to the meeting. Also went over the agenda with the board as well as some of the awards being given out this year.

9) Land Use - Gordon Cook

Comments:

Tim passed around the Land Use applications received in the office last month for the board to review. Tim let the board know about a letter he wrote in response to the Subdivision Land Use application. Tim also passed around a response he received in the office in regards to the boards stance on the Riverbend Landfill expansion that was recently released to the News Register. The board then briefly discussed there concerns about the Landfill. The board approved the boards position letter developed at the special meeting held October 6th at the SWCD Conference Room. See vote below to accept the letter developed.

Vote Record – Landfill Letter Approval

		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10) Miller Woods

Comments:

Minutes from the Natural Connections September board meeting were given to the board. Tim let the board know that this month Miller Woods Property managers did not turn in a report but said Monty promised to turn one in on time for next board meeting.

Tim passed around the Miller Woods Sponsor rate sheet. He asked the board to approve a Corporate rate plan in addition to the group and individual rate plan. The vote is shown below.

Vote Record – Natural Connection MW Rate Plan Change

		Yes/Aye	No/Nay	Motion	Seconded
<input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Accepted as Amended <input type="checkbox"/> Tabled	Jim LeTourneux	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Sam Sweeney	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Jesse Lange	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Glen Grauer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11) Noxious Weed Control- Dave

Comments:
N/a

12) Water Resources - Sam

Comments: Water Resources – N/A

13) Forestry- Jim

Comments: N/a

14) Legislative- Gordon

Comments:N/a

15) Staff Reports- SWCD, YBC and Miller Woods

Comments:N/a

16) Board Member Reports- Activity Reports

Comments:

17) Agency Reports-

Comments:
NRCS- Chad passed around his report of activities for him and Kim Hudnall and briefly reviewed them with the board. He announced a new outreach plan with board members asking them for there assistance in hosting meetings at there farms inviting neighbors interested in possible cash assistance from USDA or information on all of USDA/NRCS assistance programs. The board agreed this is important.

18) Public Comment-

Comments:

19) Adjournment- Barbara Boyer adjourned the meeting at 9:57am