



*Providing Natural
Resource Leadership*

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Board Meeting Minutes

**YAMHILL SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING
Wednesday November 10, 2010 15580 NW Orchard View Rd. McMinnville, OR**

Directors	Present
Leo Krick	<input checked="" type="checkbox"/>
Jim LeTourneux	<input checked="" type="checkbox"/>
Barbara Boyer	<input checked="" type="checkbox"/>
Sam Sweeney	<input type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>
Michael Paine	<input checked="" type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>

Associate Directors	Present
Alton Cronk	<input type="checkbox"/>
Gordon Cook	<input checked="" type="checkbox"/>
Patricia Farrell	<input type="checkbox"/>
Lucien Gunderman	<input type="checkbox"/>
Hank Wyman	<input checked="" type="checkbox"/>
Mike Green	<input checked="" type="checkbox"/>
Pat Fitzgerald	<input checked="" type="checkbox"/>

SWCD/Other	Present
Tim Stieber	<input checked="" type="checkbox"/>
Josephine Reid	<input type="checkbox"/>
Kim Hudnall	<input type="checkbox"/>
Irma Koyama	<input checked="" type="checkbox"/>
Jeff Sanders	<input checked="" type="checkbox"/>
Amie Loop-Frison	<input checked="" type="checkbox"/>
Owen Wozniak	<input checked="" type="checkbox"/>

1) **CALL TO ORDER: Barbara Boyer Called the Meeting to order at 7:30 am**

2) **Previous Meeting Minutes Approval**

Vote Record- Minutes Acceptance for October 2010

	Yes/Aye	No/Nay	Motion	Seconded
Jim LeTourneux	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Michael Paine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Accepted
- Accepted as Amended
- Tabled

Comments:

3) **Treasurer's Report**

Vote Record- Treasurer's Report Acceptance of October 2010

	Yes/Aye	No/Nay	Motion	Seconded
Jim LeTourneux	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barbara Boyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sam Sweeney	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dave Cruickshank	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Paine	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gordon Dromgoole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leo Krick	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- Accepted
- Accepted as Amended
- Tabled

Comments: Leo brought up that the auditors felt that the timecard reporting system does not contain the documentation they felt was needed and that a system needs to be devised that is more transparent. Tim and Josie are working on this. The auditors want Barbara and Leo to have more access to the bank accounts for viewing purposes. It's a separation of duties thing. All else looked in order

4) Correspondence

Comments:

Letters received in office: Tim passed around the Letter from USFW announcing their November 16 meeting and also their newsletter.

5) Old Business

Comments:

6) New Business

Comments: Tim handed out an information sheet "Rental Equipment For Conservation". Discussion ensued about SWCD and OVS having a joint partnership since we cannot afford to buy the equipment needed for projects. We could get a written agreement between us and OVS so we have the option to back out if necessary. It was questioned whether we would be given a discount for advertising for OVS or providing certain projects for them. They are the only ones in the county who have all the equipment needed. If we don't have a formal agreement it would leave open options to work with other rental companies.

7) District Management- Tim

Comments:

We hired Josh Togstad out of 50+ applicants for the Riparian Planner position and he will start in a couple of weeks.

Tim was asked by OACD to prepare a financial processes guide which would be available to other districts and we will get paid for it. Tim and Josie would make this guide within the next year. Other districts have high turnover in their administrative positions and need a reference manual for new administrators' jobs.

7A-1: Tim briefly explained the Grant Summary Sheet.

OACD Dues Discussion: Tim explained that several people from districts that got really large tax bases came up with a formula for dues, which lumped us in with large districts. They want us to take a percentage of our total budget and this would result in us paying over \$4000 annually, which is not worthwhile for us because we don't get anything for this expenditure. Previously we voted to pay \$1000 and now we have received an invoice for the remainder of the funds.

Pat shared with the board that an organization like OACD should be our voice in the legislature, be out in the forefront and have active working committees, and this has not been occurring in the last couple of years. Hopefully the new director will reverse the organization back to how it used to be. Of 46 districts 18 were not represented at the convention. Many districts feel that they are not being represented. Out of these 18 there are 12 that are not paying their dues at all. There is much dissatisfaction out there. We are the only district that paid reduced dues, thereby making a statement. It was suggested to ODA to go out and help some of the smaller districts that want to build a tax base.

Tim won "District Employee of the Year" award. Way to go Tim!!

7A-2: Tim went over the "Liability Training" sheet which he drew up in response to the SDAO training session Josie attended. We also need a security system for the Service Center Office. We have taken measures to secure our valuables but still need a better system. There should be an annual inspection of the Miller Woods buildings on a Friday afternoon by Leo, Jenny, and Mike - Tim will schedule.

8) Education and Outreach- Barbara

Comments:

8A-1: Tim briefly commented on the suggestions and comments we received from the Annual Dinner participants. Tim stated that we need to come up with a concept for the Stan Christensen Forum, such as a debate, or an authority on a particular topic. There were suggestions for a panel as opposed to a debate - same topic, different perspectives, or making this a good opportunity to tie in with the Linfield Environmental Studies program and educate the students about what the Conservation District does; also to come up with a list of topics. Tim would like to see as many different entities who knew Stan to help promote this forum. We could start by sending out emails to these entities for topic suggestions by December for the first forum to be held next spring, before the Woodland Tour

Pat Fitzgerald and Gordon Cook left at 9:10 am

Tim handed out a sheet listing "Ideas For Extra ODA Funds". We have about \$10K we need to spend. Tim elaborated on the various education and outreach efforts listed on the page. We need more sign-ups for CREP since this program is not being fully utilized. It was brought up if there could be a way at Farmers Market to reach out to more people; we could have a sign asking the public if they need assistance with certain property issues and stating that we can help or can point out resources they can go to for help.

Hank Wyman left at 9:20 am

Leo Krick left at 9:30 am

9) Land Use – Sam/Jim

Comments:

Land Use Table : Owen Wozniak from the Trust for Public Lands gave a presentation and handed out the "Koelling Property Conservation Easement" information sheet. TPL conserves land for parks, gardens, and other natural places to ensure livable communities for future generations. The Koelling property has the potential to anchor a network of recovery sites in northern Yamhill County for the federally endangered Fender's blue butterfly, along with Kincaid's lupine, Willamette daisy, restored oak woodland and savanna habitats, with additional restoration potential on adjacent forested areas. To ensure that in the future this property is not converted to vineyards in case of ownership change, the Koellings are working with TPL to raise funds to create an easement and find a long-term easement holder and steward. In partnership with YSWCS and USFW, TPL will prepare grant applications to various funding sources. YSWCD would be responsible for restoration and maintenance activities. Would YSWCD be interested in holding this easement once it gets funded? If you permanently protect an easement it opens the door to further funding. This project will take no less than two years. Owen and Tim will keep the board informed.

9A-1: Tim elaborated on #337 on the Land Use Table.

Discussion ensued about the pending lawsuit filed by several entities against Yamhill County. There is public confusion about this lawsuit and we need to clarify that SWCD is not involved in this lawsuit. Tim and Amie made a press release stating this, but the News Register didn't publish it, or the previous one Amie sent. It was clarified that our funding is for private land only, whereas the County funding would have been for public lands. Mike Green explained to the board how the county does their budgeting. It does not use actuals in the budgeting process.

HCP: Amie related to the board that she met with Mikki Collins to define the projects she will be working on. Right now Amie is working on identifying prairie habitats and target areas, then sending out letters to property owners inviting them to sign up for a free observation survey so they can decide if they want to be part of this HCP project. Marie will be working with Amie in compiling this list of property owners. There will need to be a compromise between the endangered species and the productive land. The Lupine surveys will be done first, then this information will be passed on to Paul Hammond who will do the butterfly survey. This may not even turn into an HCP; it may just be a survey and inventory. Amie expects it to run 3 years.

10) Miller Woods and Chegwyn Farms

Comments:

10A-1: Tim briefly summarized the Miller Woods Numbers Report on Use and Finances.

10A-2: Tim shared with the board that during the last quarter almost 700 school related users come through. Discussion ensued about the roof at Chegwyn. The total cost will be under \$4000 of which Charlie will pay about half. Tim also shared that a neighbor complained about the weed growth across the street; Jenny cleaned it up. There was another complaint about the renter's son shooting at deer with a rifle which disturbed their cattle. This is a liability issue because we are the landowner on that property. Since we will need to work with the neighbors down the road we don't want incidents like this to allow walls to be built between us and them. Tim will try to get Sam involved in finding a solution for these types of conflicts.

11) Noxious Weed Control- Dave

Comments:

12) Water Resources – Sam

Comments:

13) Forest & Woodlands- Jim

Comments:

14) Legislative- Gordon Dromgoole

Comments:

15) Staff Reports- SWCD, YBC and Miller Woods

Comments:

16) Board Member Reports- Activity Reports

Comments:

Activity Report Summary:

It was brought up that the December board meeting will be held on the 15th instead of the 8th.

17) Agency Reports- Kim

Comments: NRCS report included in board packet. Kim was out of the office and thus was unable to attend the board meeting.

18) Public Comment-

Comments:

19) Adjournment- Barbara Boyer adjourned the meeting at 10:10 am